



MT. CARMEL CHRISTIAN ACADEMY

2331 US Hwy Bsn 340
Luray, VA 22835
Phone: (540) 743-9558

TRANSCRIPT RELEASE AUTHORIZATION

Student Name: _____

Date of Request: _____

Former School Name: _____

School Address: _____

School Phone: _____ School Fax #: _____

Please forward the following information to Mt. Carmel Christian Academy for the above student:

- All official academic records, including most recent progress reports
- Standardized test scores
- Health records
- Attendance records
- Disciplinary records
- Psychological testing and evaluation, if any
- Individual education plans or special education evaluation, if any

Comments/Explanations:

Thank you for your prompt response to this request.

Parent's Signature

School Official

Please note: According to the Family Educational Rights and Privacy Act-Final Regulations (June 17, 1976), it is no longer necessary to obtain written consent – parental or otherwise – to release records to other educational institutions.