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WELCOME TO THE MCCA FAMILY!

We are excited to partner with you to provide a quality educational experience for your child. We value the opportunity to cooperate with you and hope that you will carefully read this handbook and familiarize yourself with our school policies and guidelines. Occasional changes to the handbook are sometimes necessary, and we will keep you informed when those do occur.

We look forward to the coming school year and welcome your participation and earnest prayer for a successful educational endeavor together. Please do not hesitate to contact our school office if you have any questions.

HISTORY AND GOVERNANCE

Mt. Carmel Christian Academy (MCCA) was founded in 1976 as a ministry of Mt. Carmel Regular Baptist Church (MCRBC) to help families meet both their children's academic and spiritual needs. As a ministry of MCRBC, the school operates under the oversight of the church pastoral staff and deacon board and aligns with the mission, beliefs, and standards of MCRBC.

MCCA has a school board team which is responsible for instituting and approving school policies. This school board team is made up of both members of MCRBC and members of other Christ-centered churches in our community and is accountable to the church deacon board. Enforcement of school policies and daily operational management of MCCA is the full responsibility of the administrator with regular input and feedback from the pastoral staff. The school board team reserves the right to only handle any student or parental concern after attempts to first resolve the matter directly with teacher(s) and/or administrative staff.

EDUCATIONAL PHILOSOPHY

MCCA is a religious, tax-exempt institution. The foundation of our educational philosophy is what God has revealed in the Bible about Who He is and who we are in relation to Him. Accordingly, the primary aim of the school is to spiritually, intellectually, and socially train the student to experience life to the fullest as God shows us in the Scriptures. We reject the notion that education should be religiously neutral or that it is primarily a means of obtaining a good-paying job in the future. We believe that in order for our students to become successful and productive members of society, their first priority is to treasure Christ and

His rule over all creation in whatever profession they choose. The end result of a truly Christian education will be responsible young men and women who boldly and compassionately live as witnesses to Christ's rule and transforming power in their families, churches, and communities. This accurately reflects the healthy and balanced growth exemplified in the life of Jesus Himself: "And Jesus increased in wisdom and stature, and in favor with God and man." (Luke 2:52).

With the above understanding, our objectives for the school year include:

- To encourage personal trust in the Lord Jesus Christ for forgiveness of sins and for daily, loving obedience to all His will
- To teach students to treasure God's rule above and beyond all else
- To integrate Biblical truth into every academic subject to help students develop a thorough and complete Christian worldview
- To create enthusiasm and excitement for learning
- To develop sound, basic skills in the early grades which continue to grow into factual knowledge and Biblical discernment
- To instill a sense of respect toward authority and a willingness to compassionately serve others
- To continually evaluate and improve our curriculum and educational program at all levels

To accomplish these, we believe that students learn best in a safe, structured, disciplined, and loving environment under qualified teachers. We are blessed to have staff members with legitimate academic credentials and/or valuable teaching experience and who see their role first and foremost as a calling to ministry rather than as just a job. As role models for Christian faith and life, their personal priorities include a growing relationship with the Lord and a willingness to live according to His Word. This becomes the source of their sacrificial giving of time and talents to our students. They also strive to be knowledgeable in their subject matter so that their teaching can emphasize the mastery of content while at the same time develop the exercise of reasoning. The teacher is to be the final authority in the classroom under God and has the responsibility to lovingly administer discipline firmly and fairly as needed.

Besides our dedicated and gifted staff, another great benefit of MCCA is its small class size. This allows for very personal and specific interaction and accompaniment between teacher and student. While differences in innate ability among students exist in the same classroom, each student is encouraged and challenged to learn to the maximum of his or her individual ability.

WHAT WE BELIEVE

1. We believe that there is an equal and distinct personality of the Father, the Son, and the Holy Ghost in the unity of the Godhead.
2. We believe that the Holy Scriptures of the Old and New Testaments are the Word of God, were given by divine inspiration, and are our absolute authority for life. This divine revelation comprehends everything necessary for us to know concerning God and the direction of our obedience to Him.
3. We believe that the fall of mankind in Adam led to man's guilt and condemnation. This universal depravity has utterly alienated man from God; man is unable in and of himself to turn back to Him.
4. We believe that, as set forth and effected through the Gospel, from eternity past, God chose His people through Christ unto salvation, through sanctification of the Spirit and belief of the truth, to the obtaining of the glory of our Lord Jesus Christ.
5. We believe in the special and complete redemption of all the family of God through the blood of Christ, by virtue of His vicarious suffering and sacrificial death.
6. We believe that regeneration and sanctification is by direct agency of the Holy Spirit through the instrumentality of divine truth and evidenced by the fruit of the Holy Spirit.
7. We believe that justification of the ungodly is by grace through the imputed righteousness of our Lord Jesus Christ, and that it is unto all and upon all them that believe.
8. We believe in the absolute necessity of a life in conformity to the exemplified life of Christ by faith and regeneration.
9. We believe in the resurrection of the dead and the judgment of all mankind. Whereas the unsaved will be driven away in their wickedness into everlasting punishment, the righteous will receive eternal life with our Lord in Heaven.
10. We believe that the commission of our Lord Jesus Christ given to His disciples implores every believer to preach the Gospel in all the world, to every man, until the Lord comes again from heaven to usher all believers into heaven.
11. We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography is a sinful perversion of God's gift of sex. We believe that God disapproves of and forbids any attempt to alter one's gender by surgery or appearance.

12. We believe that the only legitimate marriage is the joining of one man and one woman.
13. We believe in the sanctity of human life since all human beings are created by God in His image.

FINANCIAL POLICIES

When a student is enrolled in MCCA, parents are responsible for the entire annual tuition. Fees (registration, athletic, transportation, book, supplies, lab, etc.) are non-refundable. In unusual circumstances, an exception to this policy may be made at the discretion of the school administration. Tuition that has been paid beyond the current up-to-date monthly payment will be refunded.

TUITION

MCCA partners with FACTS Management Company in the receiving and processing of tuition payments. Parents who choose not to pay all of the tuition for the year at the time of registration or before the first day of school must fill out a FACTS application form (available from the school office) to enroll in the FACTS payment program. Parents can choose to use either their checking or savings account for the automatic monthly debit of their tuition payment and have the payment withdrawn on the date of their choice. Families may also choose between a 10 or 12 month payment plan.

NO TUITION PAYMENT DISCOUNTS WILL BE GRANTED FOR ANY REASON, SUCH AS ABSENCES DUE TO SICKNESS, PERSONAL EMERGENCY, OR VACATION.

Should an account become two months delinquent, the parents will be asked to withdraw the student from MCCA until the account is paid or until a payment arrangement has been approved by the school board. Re-enrollment will not be allowed for any student who has an unpaid balance from previous years unless a payment arrangement has been approved by the school board. MCCA reserves the right to not release any school records (including but not limited to diplomas, transcripts, report cards, test information) until any outstanding balance is paid in full.

Should a problem arise concerning tuition payments, please contact the school office as quickly as possible. Parents are required to inform the school office when there is a change of address or telephone number.

FEES

All fees outside of tuition (registration, books, field trips, athletics, etc.) must be paid through the school office. You can pay your fees by check or money order at the school office between the hours of 8:30

A.M. and 4:00 P.M, Monday through Friday. MCCA assumes no responsibility for payments sent to the school with students. Payments will be receipted in the office.

- Registration fees are due at the time of registration.
- Book fees are due by September 15. Book fees that are not paid by the due date will be submitted to your FACTS account.

ADMISSIONS POLICIES

ALL STUDENTS

A preschool or kindergarten student may be admitted to the Academy by filling out the enrollment application and by paying the registration fee. An entrance physical (required for kindergarteners), an immunization record, a copy of the birth certificate, and a copy of the social security card are also required. If a student does not have the minimum immunizations requirement as required by the state of Virginia, that student has 90 days to obtain the needed immunizations. MCCA will only accept a student who does not fulfill the state's minimum immunization requirement if an official state of Virginia religious or health exemption form is notarized and signed.

An interview between the principal, the parent, and the prospective student(s) may be requested for the sake of becoming acquainted and answering any questions regarding school policies and procedures. The administration reserves the right to make the final decision about whether or not a prospective student is allowed to enroll in MCCA.

Students who have special needs which go beyond the scope of MCCA's resources to adequately meet will not be enrolled. As a religious entity, MCCA is legally permitted to make enrollment decisions based upon religious criteria, including doctrinal and lifestyle issues. It is the policy of MCCA to enroll students who subscribe without reservation to MCCA's Statement of Faith and Standards of Conduct and who are willing to live by those beliefs and standards both on and off campus. MCCA does not discriminate against applicants on the basis of race, color, or national or ethnic origin. Students from different religious backgrounds are welcome to attend MCCA if they and their parents agree to our "Statement of Cooperation."

TRANSFER STUDENTS

In addition to the above requirements for admission, a transcript of the student's grades from the student's previous school will be required. Those records are requested by MCCA from the previous school. Placement testing will be done to verify the proper grade for a student. Because of the demands of our curriculum, a new student may be

referred to a remedial teacher if additional help is needed for the student to adjust to the academic level of his/her class at MCCA.

Sometimes a student requests admission to MCCA because of disciplinary measures at the previous school. MCCA reserves the right to deny enrollment due to the nature of the unacceptable behavior at the previous school. Each request will be evaluated on a case by case basis.

WITHDRAWAL POLICY

A student is permitted to be withdrawn for any reason upon the school's receiving a 7-day notice. Also, the school has the right, for any reason, to ask any student to withdraw after giving the parent a 7-day notice. However, if a student is being withdrawn due to disciplinary suspension or expulsion under the schools discipline policies, a 7-day notice is not required.

RE-ENROLLMENT

Re-enrollment is considered a privilege and not a right. All applications for re-enrollment will be approved at the sole discretion of the administration. If administration deems that a student's re-enrollment would not serve the best interest of the school and/or the student, MCCA reserves the right to not allow re-enrollment.

PRESCHOOL

MCCA offers a preschool program for 3 and 4 year olds. We have a morning only or a full-day program. This program uses the ABEKA curriculum and includes an afternoon snack. The parent must provide:

- Lunch or money to purchase prepackaged lunch items
- Sleeping mat, pillow, blanket for full-day program
- Change of clothes
- Immunization record and copy of birth certificate

The child must be potty-trained. If a morning program parent calls to extend care until 3:00 P.M. on any given day, there will be a \$15.00 charge per day charged to the family account. Should a parent be more than 15 minutes late picking up a child without prior arrangements being made, there will be a \$5.00 fee for each 15 minutes or part thereof.

We will abide by the state of Virginia's "cut off" date of September 30 for a child's birthday for entrance into our Pre-4 and kindergarten classes. While a "younger" student may have the academic readiness to be successful, he/she is still emotionally immature; and that immaturity shows up in critical ways in the classroom—from the student's stamina, to his play, to his responses to classmates, teachers, stress, and conflict.

A student must be 4 by September 30 to be enrolled in Pre—4 and 5 by September 30 be enrolled in kindergarten.

Because MCCA's preschool program is a ministry of MCRBC, it is not licensed by the state of Virginia. It does, however, have approval from the state of Virginia to operate as a religiously exempt child care center. To achieve this, MCCA seeks to comply annually with all requirements concerning facilities, staff, and safety, including health and fire safety requirements and inspections as well as requirements for all preschool staff - criminal background checks, health requirements, and training in first aid and CPR.

ACADEMIC POLICIES

ATTENDANCE

Regular attendance and prompt arrival at school, at scheduled classes, and at school activities are essential for satisfactory achievement and progress in school and are ultimately the responsibility of the parents.

ABSENCES

A student must attend at least one-half day (3 hours) to be counted present for the day. When a student is absent for any reason, he must have a written excuse from a parent or guardian, stating the **reason for that absence**. This must be given to the classroom teacher on the first day of returning for elementary students or to the office upon arrival for 6th-12th grades. **Failure to submit an excuse to the office within two days of the absence, either in writing or via email to principal@mcrbc.org, will result in an unexcused absence. Any absence is always assumed to be unexcused until a written excuse is sent by the parent or guardian of the student. Any absence not absolutely necessary or approved will be regarded as unexcused.** An entire day should not be taken for a doctor's appointment unless considerable travel is involved.

It is always the student's responsibility to see the teacher about all work and tests missed during any absence, excused or unexcused.

If a child is ill, it is helpful to the teacher(s) if the parent calls the school office at 743-9558.

Barring catastrophic occurrence, a student will be required to repeat the academic year if he or she misses 30 or more days of school; after missing 20 days, a student may be required to repeat the year or attend summer school if the teacher deems that necessary for future academic success. Should a student miss more than 10 days of school due to

illness, a physician's excuse will be required to excuse an absence related to sickness. All other absences should be pre-approved by the student's teacher and/or administration.

EXCUSED ABSENCES

Excused absences are given for sickness, doctor's appointments, a death in the immediate family, or for any other valid reason with prior approval from the school administration.

Students will have two days to make up missed assignments for each day they are absent. Long-term assignments and assignments given before their absence will be due upon their return. For extensive absences, the teacher will allot a reasonable amount of time to complete the work.

UNEXCUSED ABSENCES

Unexcused absences are given for any reason other than the above, with the following consequences:

1. A zero is to be given for any work missed in each class.
2. Tests and quizzes cannot be made up.

Academic work may be made up for certain absences provided that both of the following guidelines are followed:

1. Prior approval for the absence is received from the principal.
2. Prior arrangements are made with the teacher(s), who may assign the work to be done in advance or by a stated deadline.

Failure to comply with these guidelines will result in a zero for each assignment not completed.

Required field trips are part of the educational program and must be attended by the student. Missing these trips for any reason other than illness or permission granted by the principal will result in an unexcused absence.

TARDINESS

Tardiness can be detrimental to the student and disruptive to the rest of the school/class. Students are considered tardy if they enter the school building after 8:30AM. A tardy can only be excused in the event that an "emergency" or "legitimate" situation (car trouble, doctor appointments, sickness, or inclement weather, etc.) as deemed by the administration was the cause of the student's arriving late to school. Arriving at school on time is a shared responsibility between parents and students; however, the student will be issued 2 demerits for each unexcused tardy; therefore, five unexcused tardies will result in a detention. Tardiness is a major inconvenience for the education process and all involved.

ELEMENTARY

Elementary students should be in their classrooms by 8:25 A.M. The class will then proceed to the auditorium for morning assembly. Any student not in their classroom by 8:30 A.M. will be considered tardy. Five or more unexcused tardies per quarter will result in a detention. Arriving on time is a very practical way to demonstrate respect and consideration toward others..

MIDDLE/HIGH SCHOOL

Students must be in the auditorium by 8:30 A.M. Students who arrive at school after the start of morning assembly must report to the office to sign in and receive a pass to join their class.

If a student is changing classes and is tardy to the next class, two demerits will be issued if the tardy is unexcused. The tardy will be considered unexcused unless the student presents a hall pass or note from the previous teacher excusing the delay.

MIDDLE/HIGH SCHOOL CLASS SCHEDULE

PERIOD	REGULAR	1 HR DELAY	2 HR DELAY
Assembly	8:30	-----	-----
1 st	8:50 - 9:37	9:30 - 10:09	10:30 - 10:55
2 nd	9:40 - 10:27	10:12 - 10:51	10:58 - 11:23
3 rd	10:30 - 11:17	10:54 - 11:33	11:26 - 11:51
4 th	11:20 - 12:07	11:36 - 12:15	11:54 - 12:19
Lunch	12:10 - 12:40	12:18 - 12:40	12:20 - 12:40
5 th	12:45 - 1:32	12:45 - 1:32	12:45 - 1:32
6 th	1:35 - 2:22	1:35 - 2:22	1:35 - 2:22
7 th	2:25 - 3:12	2:25 - 3:12	2:25 - 3:12

The first bell rings at 8:27 A.M., and assembly begins promptly at 8:30 A.M. Students are not allowed in their classrooms before 8:15 A.M. All students arriving before 8:15 must remain in the bus room, located in the cafeteria, until the 8:15 bell. A student will not be allowed to enter the building before 8:00 A.M. unless he/she is enrolled in Before Care.

All classes will begin on time. No student may miss class without permission. Students have three minutes between classes to use the restroom, get a drink of water, visit their lockers, and arrive at their next class on time. When moving from class to class, students are expected to be quiet and orderly in the hallways.

During class time, no student is allowed outside of his classroom without special permission. No student may leave the school grounds during school time for any reason without permission from the office.

DISMISSAL

Elementary students should be picked up at 3:00P.M.; high school students are dismissed at 3:12 P.M. and should be picked up as soon as possible thereafter. If a student's ride is not present at dismissal, the student must wait in the designated bus room. Parents must inform the office in writing of people who are approved to pick-up their children should the parent be unable to do so. Bus room will end at 3:30 P.M. All students are expected to have left the school grounds by 3:30 P.M. unless they have secured special permission from the office or are involved in some school sanctioned activity. If a parent is later than 3:30 P.M., the student will be taken to the office until the parent arrives. Family accounts will be charged a fee of \$10.00 for each late pick-up.

EARLY DISMISSAL FROM CLASS

Parents wishing to take their children from school at any time during the school day must notify the school office in the morning, providing the reason for the early dismissal. This is extremely important for teachers who may need to make some adjustments in the teaching schedule if tests or quizzes are being given. Students must sign out in the office when they leave. The school is responsible to know why a student is leaving during the school day and where they are going.

SECURITY

The office security door on the Stanley side of the building will remain unlocked until 8:45 A.M. to allow for students arriving. We also have greeters at the lower parking lot door until 8:25 A.M. to allow students entering classrooms on the lower level to do so. After those times, all doors will be kept locked throughout the day. If you need to visit the school during the school day, you must come first to the office for a visitor's pass. Since the security of our students is critical, please do not hold doors open for unknown people; rather direct them to the office for admittance. This is especially important at the beginning of the school year when we have new students and families.

Because the safety of your children is important to us, we maintain close contact with area law enforcement to stay informed of critical safety measures to ensure the well-being of our students.

CURRICULUM

The curriculum of MCCA is designed with the student's needs in mind. Most curriculum materials at MCCA are Bible-oriented. Although

Bible is a required subject and is taught daily in every grade, merely having Bible classes is not what makes MCCA a Christian school. Each subject is also taught from the standpoint of its relevance to the Christian life so that the student will acquire a well-rounded and useful education.

All students must have a copy of the Bible at school every day. We desire to train our students to view all of life through God's perspective as revealed in His Word so that they can see a very clear connection to God and His truth in all their subjects. The following versions of the Bible are acceptable for classroom use: KJV, NKJ, NASV, ESV, NIV, and HCSV. Which version will be used for classroom memorization will be determined by the child's teacher. If a parent has a preference that their child memorize Scripture from a certain version, that matter may be discussed with the child's teacher, but under no circumstance should the teacher be asked or expected to use a certain version with the whole class for the sake of the parent's individual preference.

No independent studies will be accepted for MCCA credit while a student is enrolled at MCCA as a full-time student unless those studies are monitored by a MCCA faculty member.

ACADEMIC REQUIREMENTS/GRADING

GRADING SCALE

Parents may stay informed of their child's grades through their MySchoolWorx account. Progress reports will be sent home in the middle of each quarter, and report cards at the end of the quarter.

MCCA uses the following grading scale:

A+ 100-98	A 97-93	A- 92-90
B+ 89-87	B 86-83	B- 82-80
C+ 79-77	C 76-73	C- 72-70
D+ 69-67	D 66-63	D- 62-60
F 59-0		

- E Excellent
- S+ Above average
- S Average
- S- Slightly below average
- N Needs Improvement
- U Failing/Unsatisfactory

ELEMENTARY

The "A-B" Scale is used for all academic subjects (those which depend on objective tests, daily work, and homework which are graded with quantitative scores)

The “U-S” Scale is used for non-academic subjects (those which focus on ability, talent, performance, and participation, such as music, art, and PE)

6TH-12TH GRADES

The “A-B” Scale is used for all subjects in grades 6–12.

COURSE (SUBJECT) REQUIREMENTS

CLASSWORK

Students are expected to complete all classwork/homework assignments. These will include:

1. Drill: Most students require repetitive review to master educational concepts which are foundational to future progress.
2. Practice: Following classroom instruction, illustration, and drill, consistent practice facilitates clear understanding and mastery of the subject.
3. Remedial Activity: As instruction progresses, various weak points in the student’s grasp of the material often become evident. Extra assignments, particularly as homework, will help to overcome such difficulties.
4. Special Projects: Book reports, research assignments, compositions, and other projects are vital in assuring a deeper understanding of major ideas through hands-on participation.

HOMEWORK

Some homework may be assigned to help reinforce and/or apply what the student is learning in class. The role of the parent is crucial in helping the student at home. Here are some guidelines:

1. Check to make sure your child has completed his/her assigned homework. Most elementary students have homework slips or assignment books that are sent home daily. It is the responsibility of the parent to verify that the work is done and that the slip is signed and returned the next day.
2. Help your child set aside a specific time and choose a place that is as quiet and free from distraction as possible to do his work.
3. Hold your child accountable for doing the work.

If your child cannot complete his homework due to illness or some other unusual circumstances, please message or contact the teacher so that the child can be given more time to complete the work.

If you have any question concerning an assignment or grade, please reach out immediately to your child’s teacher. If they are not available at the time, they will return your call. They are also available for conferences.

Occasionally, we will hold extra-curricular, all-school events which are service-oriented in nature, such as our Veteran's Day Breakfast or Christmas Community Service Day. If a student is absent without a doctor's excuse or pre-approved permission from the administration, the student will receive zeroes in his/her classes for the day. Learning to compassionately serve others is just as central to our school's curriculum as gaining academic knowledge.

EXAMINATIONS

Students are tested regularly to measure academic progress. Depending on the student's grade in school, these tests may be unit tests, quarterly (9-weeks) tests, or semester exams. Students are required to be present for exams. The only legitimate excuses for absence from examinations are sickness and death in the family.

Any high school student who has a 90 or better cumulative average in a particular subject and has fewer than twenty absences will be exempt from taking the final yearly examination in that subject.

Every year MCCA does standardized testing with all K5-12th grade students, using a test such as the Stanford Achievement Test. This testing has no effect on a student's grades and simply allows us to compare the academic levels of MCCA students with students from other public and private schools so that we can see strengths and weaknesses in our academic program and make adjustments accordingly.

HONOR ROLL

Each quarter MCCA recognizes those who excel academically by placing them on the honor roll. There are three levels of recognition:

"A" Honor Roll – This honor is granted to those who have earned "A's" in all subjects.

"A-B" Honor Roll – This honor is granted to those who have earned "A's" and "B's" in all subjects with no grade lower than a "B."

"B" Honor Roll – This honor is granted to those who have earned "B's" in all subjects.

PROMOTION/GRADUATION

ELEMENTARY THROUGH 8TH GRADE

Promotion to the next grade is achieved by a student who satisfactorily completes the grade requirements for the current year. A student who receives failing grades in two core subjects will fail for the year unless the failing grades are remedied through summer school or

school-approved private tutoring. Core subjects are arithmetic, language arts, science, and social studies/history.

HIGH SCHOOL

Promotion in high school is based on the accumulation of credits earned for each subject in which the student achieves a passing grade.

5 credits: Promotion to the tenth grade

10 credits: Promotion to the eleventh grade

15 credits: Promotion to the twelfth grade

26 credits: Graduation (with minimum credits as follows)

GRADUATION

The following credits must be earned in grades 9-12 in order to graduate:

<u>Credits</u>	<u>Course</u>
4	Bible
4	English
3	Math (Algebra I & Geometry required)
3	Laboratory Science
1	Economics and Personal Finance
3	World History/Geography; US/VA History; Government
2	Physical Education
2	Foreign Language

22 Required for a Standard Diploma

26 Required for an Advanced Diploma

Graduating seniors are expected to participate in their graduation rehearsal and ceremony. All parts of the graduation ceremony program, including music selection(s), photos, speeches, etc. are subject to the approval of the MCCA administrator and the MCRBC pastoral staff.

ACADEMIC ACCOMMODATIONS

We train students in spiritual, academic, and character-building areas. Sometimes a student will experience tremendous progress in the spiritual and character-building areas but will continue to struggle in an academic area. We will first try to address that need by seeking to provide one-on-one remedial tutoring. If one-on-one remediation is not successful, the teacher(s) and the administration may decide, in agreement with the parents, to make accommodations to the student's course work so that he/she will have more achievable goals and thus experience a measure of success within the same classroom. Should

accommodations in a given subject be necessary, the student will receive a pass or fail grade in that subject based on whether he/she meets the achievable goals that were established. That subject will be denoted as modified on the permanent record. Should the modification continue in major subject areas throughout high school, the student's diploma will also indicate that the student completed a modified program. Please keep in mind that MCCA does not have adequate personnel and resources to fully accommodate any and every special need.

SUMMER SCHOOL

Any student who has failed a subject in middle or high school (6th through 12th grades) may take summer school to remedy that failure if his cumulative average for the year is not below 50. The student will be required to complete 60 hours in summer school and finish with a passing grade for his summer school session. Upon completion, he will receive credit for the subject and be eligible to advance to the next class.

EXTRA-CURRICULAR ACTIVITIES

Certain disciplinary measures may result in temporary or permanent suspension from extra-curricular activities at school. When a student takes part in such activities, he/she represents the school and its Savior.

FIELD TRIPS

Occasionally, individual classes take field trips to interesting, educational places in the area as a vital part of the instructional program. Parents will be advised in advance of these trips. Although the price of most field trips is included in the registration fee, occasionally parents may be asked to help with admission costs for more costly but worthwhile trips. Usually, students will be asked to bring money to buy lunch or to bring lunch for all-day trips.

School dress code always applies unless an exception is made by the teacher and approved by the administration.

Students are expected to be on their best behavior whenever they are in public settings because they represent MCCA and, more importantly, the Lord.

Bus rules will be strictly enforced.

Students must always return in the same vehicle unless given permission otherwise by the teacher.

SPORTS

See pages 40-42.

GAME ATTENDANCE

For students who are not athletes, modest clothing is expected at all games. (Use “Dress Down Day Apparel” as your guideline for appropriate spectator dress.) Students under 12 years old are to be supervised by their parents at all times and are not allowed to roam the buildings unattended.

CHEERLEADING

Cheerleaders are selected each year by tryouts. The cheerleading coach will conduct the tryouts. Cheerleaders are expected to be leaders in MCCA activities and in conduct. Their dress, appearance, attitudes, and behavior are expected to be in harmony with school standards.

Additional athletic policies and procedures are found in the section on “MCCA Standards for Student Athletes.”

MUSIC/DRAMA PROGRAMS

The MCCA music and drama department may offer concerts and plays to the public during the school year. All students enrolled in those classes are expected to participate in the programs.

SENIOR MISSIONS TRIP POLICY

One major objective of MCCA is to equip each student for being sent as a servant leader on mission with Christ into a broken world to bring gospel restoration. The senior missions trip is intended to serve as a highlight of the senior year and as a culmination of our student discipleship in preparing each graduating senior for what God is calling them beyond high school. With this in mind, each trip is intentionally designed with three essential components: 1) Christian service, 2) cross-cultural interaction, and 3) wholesome recreational activity.

Since the missions trip is a crucial element of the MCCA high school program, all seniors are expected to participate. Any senior who chooses not to go on the trip will be required to do 20 hours of community service with an organization approved by MCCA administration.

Throughout the year, seniors will regularly meet with trip sponsors to help them prepare for the trip. Students and parents alike are welcome to provide input and suggestions about the trip destination and activities, but all trip details are subject to final approval by MCCA administration. Priority will be given to providing a challenging and yet safe experience.

Trip costs vary from year to year. The senior class will work together to raise some monies for the trip through formal fundraisers. Students will also be encouraged to reach out to local churches, family members, and friends for financial support as well. All money raised will go into a class account so that all seniors have an opportunity to participate in the trip.

STUDENT RESPONSIBILITIES AND RIGHTS

Students should:

- Take responsibility for their own attitudes, words, and actions.
- Arrive on time.
- Apply themselves diligently to their school studies.
- Obey and respect classroom and school rules as well as local, state and federal laws.
- Respect the rights of fellow students and school personnel.
- Show respect to all MCCA teachers and administrative staff, both on and off campus.
- Respect school and community property.
- Dress appropriately and practice habits of personal hygiene.

Students have the right to:

- A meaningful and engaging learning experience.
- A Bible-based and quality academic curriculum.
- Protection from physical and verbal abuse.
- Firm and loving discipline that is administered impartially.
- A classroom environment that is safe and free of distractions.
- Clear expectations of what to do and what not to do.

PARENT RESPONSIBILITIES AND RIGHTS

Parents should:

- Assume primary responsibility, under God, for their child.
- Assume responsibility for their child's regular school attendance.
- Trust and respect the teacher(s) and principal as well-meaning and caring authorities in their child's life.
- Encourage their child to have respect for authority, for the rights of others, and for private and public property.
- Attend teacher conferences and participate in school activities/programs as much as possible.
- Separate a time and a place at home for their child to do school work and provide supervision and encourage good study habits.
- Follow through with any recommendations agreed upon in conjunction with your child's teacher(s) and/or principal.
- Handle concerns and conflicts by going directly to the MCCA staff person most closely involved (for example - talking to the child's teacher about grades or classroom behavior). Only afterward, if a matter remains unresolved, should an appeal be made to the school administrator.

Parents have the right to:

- Access to all school records pertaining to their child.
- Conversation with teacher(s) and/or principal regarding their child's progress as well as any concerns or questions about any school or family related matter
- A clear, written code of discipline.
- Notification by the school when their child has violated some school rule or regulation.

TEACHER RESPONSIBILITIES AND RIGHTS

Teachers should:

- Offer the best possible education through a Christ-centered, engaging classroom with minimum distractions.
- Treat students and parents in a respectful manner.
- Be available to talk with parents and students, especially about school work and discipline matters.
- Enforce school policies quickly, firmly, consistently and impartially, both inside and outside the classroom
- Teach respect for authority, community property, and good citizenship.
- Clearly communicate classroom procedures and expectations.

Teachers have the right to:

- Expecting students to work up to their potential.
- Respectful treatment by students and parents.
- Protection from physical and verbal assault and from harm or theft of personal property.
- Scheduling a parent/teacher conference when appropriate.
- Taking necessary measures to maintain a classroom environment that is orderly, wholesome, and safe for all.

CONDUCT/DISCIPLINE POLICIES

CONDUCT STANDARDS

MCCA believes that the Bible is the incredible story of the restoration of God's loving rule over all His creation as its Creator. That rule becomes initiated in the life of each individual through personal faith in the death and resurrection of Christ. As a Christ follower, one's life is then transformed to become more and more like Him (Romans 8:29) as the Holy Spirit through the Word reveals the holy character of God to us (2 Corinthians 3:18; 1 Peter 1:15-16). This fundamentally changes our

relationships with God and others to be increasingly marked by love. (Matthew 22:37-39; (Romans 13:8-10; Galatians 5:14) and sets us apart from the rest of the world (II Corinthians 6:14-17).

MCCA strives to cultivate an environment conducive to the spiritual growth and development of young people in both their relationship with God and with others. Based on the wisdom of Biblical instruction to provide for our students' spiritual welfare and the practical need to offer them a learning environment that is mutually respectful and free from unnecessary distractions, MCCA has chosen to adopt the following standards. Not all of these standards come directly from the Bible and thus are never meant to be a checklist to gauge one's spirituality. Rather, some matters are where we have simply chosen to draw the line according to what seems practical and reasonable to doing life in a community of learning together. Just like the boundary lines on a basketball court are not there to create disputes about where they are located, so we encourage our students and parents to simply focus on making the best of the MCCA experience within these standards.

The following is the standard of conduct for all students:

1. Respect for authority – administration, faculty, and staff and for fellow students and visitors to our school. Disobedience and insolence will not be tolerated. Teachers are the authority in the classroom. Students are encouraged to show proper respect to those in authority by addressing them as “Sir,” “Ma’am,” “Mr.,” “Mrs.,” or “Miss.” Talking back, sarcasm, complaining disrespectfully, etc. is subject to disciplinary action.
2. Improper speech, vulgarity, other offensive language or gestures, or profanity shall have no place at MCCA. This includes any jokes or comments which might be interpreted as condoning or promoting immoral behavior. Offenses of this nature may result in permanent dismissal.
3. Respect for facilities. Mutilation, defacement, or destruction of property shall be dealt with severely. Students must pay for any repairs of damaged property, if they cannot repair the damage themselves.
4. Running, shoving, yelling, and boisterousness or “horse play” shall be considered out of order at all times. Bullying, fighting, or physical assault will absolutely not be tolerated.
5. Out-of-bounds limits shall be observed for the following areas or activities. Unless permission is obtained, the following are “out of bounds”:
 - a. Being off the school grounds or away from class
 - b. Being outside the cafeteria during lunch
 - c. Adjusting thermostats
 - d. Moving equipment or furniture

- e. Touching a teacher's desk or personal possessions
 - f. Being in locker rooms, except for changing for PE or sports
6. Stealing (includes borrowing without permission), cheating, and lying are not permitted. Breaking of or opening another student's or teacher's possessions or having another student's books without permission are serious offenses which could be considered as an intent to steal.
 7. All students must abide by the dress code (See "Dress Code").
 8. Eating candy or chewing gum while in school (including PE) is prohibited.
 9. Reading, writing, talking, or passing personal notes in class is prohibited.
 10. Outlandish fads will not be tolerated on campus. Body piercing is prohibited with one exception – girls may wear earrings in the ear only.
 11. Articles brought by students which distract other class members or endanger them will be subject to immediate confiscation. This includes such articles as knives, toys, and games.
 12. Gambling, in any form, is prohibited to encourage good stewardship of God-given resources.
 13. Because we recognize the potential temptations inherent in the nature of some dancing and respect the varying convictions among Christians, dancing (with the exception of choreography in stage productions) is not allowed on-campus or at school-sponsored events.
 14. Students are expected to use Biblical discretion in all personal entertainment choices. Any entertainment shown or listened to at school (movie, TV, show, song, etc.) must be approved by administration.
 15. Personal preferences in musical styles vary widely among Christians. Students are asked to use discernment in their choice of music. Music with lyrics which violate clear Biblical doctrines or standards is not permitted on school premises or at school-sponsored events. Loud, blaring music played in cars which can be heard by others is not permitted.
 16. Boy/girl relationships: No show of affection or physical touching (hand holding, embracing, or any other contact that would contribute to undue familiarity) will be permitted. Students who seek secluded places for conversations are subject to discipline. Proper distance must be maintained between boys and girls at all times. Behavior should be above reproach.
 17. Name calling and derogatory comments will not be tolerated.
 18. The following are not permitted on campus:
 - a. Firecrackers or explosive devices of any type

- b. Weapons of any kind
- c. Cigarettes, tobacco, or vape products
- d. Alcoholic beverages
- e. Illegal drugs or related paraphernalia
- f. Obscene literature, pornography, and controversial music and/or lyrics

The school reserves the right to search the student's person and belongings in the event the school suspects the student possesses an unapproved item or an item that the administration deems violates the code of conduct for the school or is a danger to other students. A search may be conducted without the student's or the parent's permission, and registration of a student constitutes parental consent to such searches. If it is rumored, seen, or suspected that a student has in his possession on-campus an item that violates MCCA policies, a search by the administration may be initiated and items that are in violation confiscated.

IMMORAL BEHAVIOR

In accordance with the ministry's statement of faith and in recognition of Biblical commands, no immoral conduct will be tolerated. The Bible strictly forbids such conduct which includes immoral actions as well as advocating for sinful behavior. The following will not be tolerated in any form and will constitute grounds for expulsion: any actions or identifying statements concerning fornication, adultery, homosexuality, lesbianism, bisexuality, pornography, drunkenness, the use of tobacco, alcohol, or drugs, and gross immodesty. (Genesis 2:24; Genesis 19:5, 13; Genesis 26:8-9; Leviticus 18:1-30; Romans 1:26-29; I Corinthians 5:1; 6:9; I Thessalonians 4:1-8; Hebrews 13:4).

Definition of "immoral act"

Bodily contact, actively undertaken or passively permitted, between members of the opposite sex or members of the same sex for the purpose of satisfying sexual desires and any bodily contact or action that a reasonable person would understand to demonstrate a propensity or intent to engage in sexual activity.

Definition of "identifying statement"

A statement that a student is homosexual, bisexual, transgender or otherwise immoral, or words to that effect or language or behavior that a reasonable person would believe is intended to convey the statement that a student engages in or has a propensity or intent to engage in sexual activity.

Examples: "I am gay," "I am a homosexual," "I'm transgender."

Homosexual conduct, defined as acts or identifying statements, is incompatible with the MCCA Conduct Standards and is a basis for dismissal. All students are to be treated with dignity and respect, free of threats or harassment.

It is understood that the immoral behavior which is prohibited at school is equally prohibited away from school. We believe that Christ's rule applies to all of life, whether on or off campus. Regardless of whether the conduct violation takes place at or away from school, the student is equally subject to discipline for those actions, up to and including expulsion.

TECHNOLOGY USE POLICY

PURPOSE

The purpose of the technology use policy is to use and teach students the benefits of technology for learning while also teaching caution, stewardship, and biblical principles of technology use.

GENERAL TERMS AND CONDITIONS

- MCCA will provide instruction and supervision of technology to authorized users on campus.
- Students enrolled at MCCA who read and sign the Acceptable Use Agreement for Technology are authorized users or users of the school's technology resources. Parents must also sign the agreement if a student is a minor.
- MCCA will monitor and filter Internet use in a reasonable manner, but these filters do not restrict personal device usage.
- Technology use at MCCA is a privilege, not a right.
- MCCA reserves the right to block any material on the Internet or to deny access to technology to any individual.
- Technology use at MCCA is considered a tool to better meet the learning objectives prescribed by the faculty and administration.
- MCCA makes no warranties for the technology services it provides. This includes but is not limited to loss of data, non-deliveries or mis-deliveries, delay of replacements, and service interruptions.
- Use of any information obtained via the Internet is at the user's own risk, and the accuracy and quality of information received from Internet connections are the user's responsibility.
- MCCA takes no responsibility for stolen, lost, or damaged cell phones, including lost or corrupted data on those devices.
- MCCA may collect and examine any personal device that is suspected of causing technology problems.

- MCCA will not provide charging stations for cell phones.
- MCCA faculty will review cyber-safety rules with students throughout the course of the school year.

INSTRUCTION BY GRADE LEVEL

Elementary (K-5 – 5th grade)

Teachers will actively supervise student use of the Internet. Teachers will make every effort to ensure that students are directed to sites with only age- and topic-appropriate material. Teachers will model appropriate use of the Internet through their use of technology in the classroom. Teachers should explore a website before directing students to the website. Elementary students may not bring their own personal technology devices to school.

Middle School (6th – 8th Grade)

Teachers will give projects and assignments to middle school students with the goal of having them experience guided practice leading towards gaining skills to become an independent, responsible user of the Internet. Teachers will model skills needed to search for information within an area of study, to filter information for credibility and worth, and to recognize areas of inappropriate information sources or access.

High School (9th – 12th Grade)

Teachers play a less supervisory role and a more advisory role with high school students using technology. Appropriate modeling and teaching concerning Internet safety and technology stewardship are still practiced in the classroom, but more responsibility is placed on the student as he makes choices but still operates within the conditions of the Acceptable Use Agreement.

ACCEPTABLE USE FOR USERS

The use of technology must be in support of education and research that is related to learning as set forth by MCCA. Any use must be done responsibly, and toward those goals or it is unacceptable.

UNACCEPTABLE USES

Students may not use personal or school technology while on the school campus to do any of the following:

- Play games, access social networking sites, use video or music programs, channels, websites, or apps without permission from a teacher. Any permission obtained is for completing a school assignment only.
- Send texts, instant messages, or use online chats. This includes cell phones during lunch period.

- Print for personal use, print excessively, or monopolize technology resources.
- Install personal software programs or download applications without teacher permission.
- Search for images using unfiltered search engines or social media search engines.
- Plagiarize or redistribute copyrighted material unless under the fair use exception or with permission of the owner.
- Access the network through wireless systems without permission from the Network Administrator.
- Hack or steal.
- Cheat.
- Bully or stalk.
- Encourage the use of illegal drugs.
- Send anything in violation of United States or Virginia Law. This includes, but is not limited to, copyrighted material, threatening material, obscene words or pictures, computer viruses, or plagiarized material.
- Harm or disrupt the data of another user, the network, any technology equipment, or any of the agencies or other computer network services that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses.
- Invade the privacy of individuals, reveal personal information of others or themselves, such as passwords, addresses or phone numbers.
- Log into the system using another user's account or password, leave an account open or unattended, access another's data storage device, or alter computer equipment as set up by the system administrator.

PERSONAL TECHNOLOGY GUIDELINES

In addition to the above acceptable and unacceptable uses, the following rules apply to personal technology devices such as smartphones and tablets.

- **Preschool and Elementary** students may not have cell phones on school property.
- **Middle School** students must turn off their cell phones and store them in a locker during the entire school day.
- **High School** students may use personal technology devices in class with teacher permission.
 - Devices may not be used in the library or during study hall period.

- Permission may be granted for use in class for activities such as school research, projects, reading assignments, tutorials, assessments, and educational applications.
- Headphones may be used with teacher permission.
- Personal technology may not be used as a calculator, measurement converter, or for communication during class hours, in addition to all the unacceptable uses outlined above.
- Students may not print from personal devices.
- Devices must be in silent mode.
- While a high school student is in an elementary or middle school area they must keep their devices out of sight.

DISCIPLINARY ACTION

Disciplinary action for violation of any part of these policies shall be based on the severity of the infraction and in compliance with the academy's disciplinary procedures set forth in the Parent/Student Handbook.

- Student discipline may involve actions up to and including suspension or expulsion.
- Using cell phones to cheat or to access websites which are prohibited by the school's network filters, this Acceptable Use Policy, or the Student handbook will be considered a severe infraction.
- A student's parents or guardians may be billed for damages to equipment.
- Illegal activities may be referred to the appropriate law enforcement agency.

CELL PHONE DISCIPLINE

The following discipline guidelines apply for cell phone infractions.

- **First offense** - Phone is taken away until the end of the day.
- **Second offense** - The phone must be picked up by a parent or guardian.
- **Third offense** - Either the student is suspended for one day or the phone is taken away for five school days (parent's choice).
- **Fourth or subsequent offense** - The student will be forbidden from having a cell phone on school grounds during the school day. Furthermore, students who do not adhere to these guidelines will be subjected to other disciplinary actions.

TECHNOLOGY ETIQUETTE

Some of the training teachers will give students about caution and stewardship regarding technology will be the following advice:

- Assume any material posted on the Internet is public and not private.
- Don't share information you wouldn't want parents, pastors, teachers, or future colleges or employers to see.
- Once something is online, it's out there—and can sometimes be shared and spread in ways you never intended.
- Be polite and courteous.
- Use appropriate language. Any use of derogatory and/or vulgar words or phrases (including but not limited to euphemisms and derivatives) are unacceptable.
- Do not reveal personal information or passwords.
- Always log out when you are finished at a computer.
- Do not use another's profile in the event you forgot a password.
- Email is not a guarantee of privacy but should be assumed as private.
- Avoid confronting, complaining, or sarcastic commenting while using email. Remember, people can't hear the tone of your words accurately while reading an email.
- Be considerate of another's need to use the computer. Share resources.
- Understand that technology will break or not work correctly at all times. To avoid late penalties, avoid procrastinating.
- Maintain a Christian testimony while posting, blogging, emailing, surfing the web, and maintaining social networks.
- Report any malicious or inappropriate material that is offensive, unsafe, or violates policy.

STAFF MEMBER WEB SITES

Any MCCA staff member who operates or contributes to any social media account, blog, or website is subject to having their online content reviewed by the MCRBC pastoral staff. Any staff member, including volunteers, found with online material that is deemed inappropriate to the purpose and mission of the church or school will be in violation of the standards of conduct and will be subject to disciplinary actions up to and including immediate dismissal.

DRESS CODE

The MCCA dress code seeks to encourage **modest** and **neat** attire. Administration reserves the right to deem what clothing is appropriate or inappropriate for the school setting. Because of changing styles in clothing, it might be necessary from time to time to make changes to the dress code. This may be done at the discretion of the administrator.

Parents and students are encouraged to collaborate at home in order to avoid potential dress code violations at school. If you have any question about the acceptability of an article of clothing, please send another outfit. Parents will be called to pick up their student or bring acceptable clothing if the student is in violation of the dress code.

DRESS CODE FOR PRE-SCHOOL – 5TH GRADES

Students may wear:

- Modest shorts, pants, or jeans.
- Collared dress shirts, polo shirts, colored tee shirts, dress tops, or nice shirts.
- Girls may also wear skirts or dresses with shorts or leggings underneath.

Students may not wear:

- Anything too restricting, revealing, or having holes or torn places.
- Leggings without a skirt, dress, or long top.
- Any clothing with an image, slogan, music group, advertisement, or something from the entertainment industry that would violate MCCA's Biblical philosophy.

DRESS CODE FOR 6TH – 12TH GRADES

Girls

Appropriate clothing includes:

- Dress pants, dress capris, and jeans (as long as they are without holes or tears and not tight-fitting).
- Skirts, dresses, and tops covering leggings which reach no higher than 2 inches above the top of the knee. However, tight skirts may not be worn.
- Leggings may only be worn with skirts, dresses, or dress-length tops.
- Dress tops or nice shirts.
- Sweaters, coats and jackets (even those with hoods), but students must be in dress code without them. However, hoods may not be worn in school.

Appropriate clothing does **NOT** include:

*except on Fridays and Dress Down Days.

- T-shirts.*
- Team jerseys (including MCCA).*
- Tank tops, or dresses or tops with spaghetti straps.
- Sweat pants or athletic pants.

- Sweatshirts or hoodies.*
- Anything restricting, too tight, or form-revealing. (At least an inch of fabric should be able to be pinched)
- Anything revealing or sheer.
- Anything showing cleavage while standing, sitting, or leaning. (Tops must be no lower than 4 finger-widths from the top edge of the collar bone.)
- Skirts or dresses higher than 2 inches above the center of the knee-cap when standing.
- Skirts with slits higher than 4 inches from the center of the knee-cap.
- Bare feet, flip-flops, slides, or similar strapless footwear. (Shoes must be worn at all times)
- Head coverings or sunglasses.
- Any clothing that portrays an image, slogan, music group, advertisement, or something from the entertainment industry that violates MCCA's Biblical philosophy is inappropriate.

Additionally

- Only natural hair colors are permitted.
- Piercings are allowed in the ear only.

Fridays and Dress-Down Days

Modest and neat attire is still required; however, girls may wear:

- Knee length shorts or casual capris. (Nothing with tears or holes or tight-fitting is permitted.)
- Sweatshirts and hoodies.
- Team jerseys.
- T-shirts that have acceptable pictures or writing. Well-known sports logos or brand names will be acceptable. Undershirts and all-white T-shirts are still unacceptable.

Should there be a special event at the school or at the church which requires traditional school dress on dress-down day, notice will be sent home in advance, and students will be expected to wear proper school attire.

Guys

Appropriate clothing includes:

- Collared dress shirts or polo shirts. (Only the top button may be unbuttoned.)
- Henley shirts or collarless shirts with buttons. (Only the top button may be unbuttoned.)

- Dress pants or jeans. (Pants must be worn on the waist at all times and all undergarments are to be covered.)
- Zip up or button up sweaters, coats, and jackets (even those with hoods), but students must be in dress code without them. However, hoods may not be worn in school.
- Pull-over sweaters.

Appropriate clothing does **NOT** include:

*except on Fridays and Dress Down Days.

- T-shirts*
- Thermal shirts.
- Tank tops.
- Anything restricting, too tight, or form-revealing, or having holes or torn places.
- Team jerseys (including MCCA).*
- Sweat pants or athletic pants.
- Sweatshirts or hoodies.*
- Bare feet, flip-flops, slides, or similar strapless footwear. (Shoes must be worn at all times)
- Hats, head coverings, or sunglasses.
- Any clothing that portrays an image, slogan, music group, advertisement, or something from the entertainment industry that violates MCCA's Biblical philosophy is inappropriate.

Additionally

- Piercings of any kind are not permitted.
- Only natural hair colors are permitted.
- Facial hair is permitted, but must be neatly groomed.
- Long or extreme hair styles are not permitted.

Friday Dress-Down Day

Modest and neat attire is still required; however, boys may wear:

- Knee length shorts.
- Sweatshirts and hoodies.
- Team jerseys.
- T-shirts that have acceptable pictures or writing. Well-known sports logos or brand names will be acceptable. Undershirts and all-white T-shirts are still unacceptable.

Should there be a special event at the school or at the church which requires traditional school dress on dress-down day, notice will be sent home in advance, and students will be expected to wear proper school attire.

P.E. Class and Athletic Activities for Girls and Guys

Students participating in physical education classes and athletic activities must still adhere to the school dress code with the following exceptions:

- Only gym shorts and shirts purchased through MCCA are allowed for physical education classes.
- For participation in team sports, finger-tip length shorts that are not tight or revealing are acceptable. T-shirts that meet dress code requirements for dress-down days are also acceptable.
- Only shoes deemed appropriate by the P.E. teacher or Coach may be worn.

Athletes are expected to dress nicely on game days.

*Parents must be responsible for checking the appearance, clothes, and hair of their children to ensure compliance with the dress code. **A student coming to school and at all school functions in improper attire may be refused admittance to class or school functions, and the parents will be notified immediately to either bring proper clothing or pick up the student.** This time will be counted as an unexcused absence. Administration and or faculty will determine whether the appearance of any student is improper. However, administration is the ultimate authority on dress-code and discipline issues.*

DISCIPLINE

GENERAL GUIDELINES

Discipline is positive training to encourage proper respect for God and His laws, government and its laws, authorities, other people, and self (Proverbs 22:6). Disciplinary measures considered reasonable by the school staff and administrator will be given to an offending student in accordance with the codes of conduct for elementary or high school students and with God's Word. Discipline will be fair, firm, and consistent, administered with loving concern for the student and others.

BIBLICAL FOUNDATION

Proverbs 22:6 - "Train up a child in the way he should go: and when he is old, he will not depart from it."

Proverbs 11:27 - "He that diligently seeketh good procureth favor: but he that seeketh mischief, it shall come unto him."

Ecclesiastes 8:11 - "Because sentence against an evil work is not executed speedily, therefore the heart of the sons of men is fully set in them to do evil."

Hebrews 12:3-11

PHILOSOPHY OF DISCIPLINE

In order for the school to educate, it must operate effectively. Each member of the school society has a responsibility to help in this educational goal. The parent is the child's first teacher and remains, under God, the most important teacher and the primary authority throughout the formative years. While MCCA accepts its share of accountability for the training of its young people, it must be recognized from the outset that the school cannot do the job alone. The family and church also play a vital role in Biblical training. MCCA is committed to a positive, effective, orderly process of instruction. The administration, teachers and staff, parents and students share the responsibility for attaining this goal. The essential priorities for discipline are: to prevent and correct wrong behavior, to instruct in righteousness, to help one grow into the image of Christ, and allow for a safe, productive, and purposeful education environment for all students.

PURPOSE

To provide an effective discipline plan that permits the learning environment to foster the spiritual, academic, and social growth of each student.

PRESCHOOL - 5TH GRADE CONDUCT CODE

CONDUCT RULES

1. Respectfully follow the directions of any adult in authority.
2. Use appropriate language and actions.
3. Respect others and their property.

The teacher will explain her classroom disciplinary procedures. The ultimate goal is for each child to choose to do what is right because he or she wants to please his Lord and Savior Jesus Christ. Obviously, children will misbehave; but when they do, they should desire to make things "right" with the teacher, with their fellow students, and with the Lord. Should a problem continue or should a behavior be very inappropriate, the teacher may send the child to the principal who will then determine the next course of action.

6TH - 12TH GRADE “DEMERIT” DISCIPLINE CODE

Demerits will be issued for violations of rules and the MCCA code of conduct. Some violations, as deemed by the administration, are serious enough to result in further disciplinary action or immediate expulsion. When an infraction occurs, the MCCA staff member dealing with the situation will document the student’s behavior and immediately notify the principal. The principal will then issue a demerit notice to the student. The student will have two (2) school days to have the notice signed by one of his/her parents and return it to the principal. Failure to do so will result in the student receiving two (2) additional demerits.

<u>OFFENSE</u>	<u>DEMERITS</u>	<u>OTHER ACTION</u>
Unexcused tardy	2	
Not returning paper requiring parent signature by deadline	2	
Disrupting, talking, disorderly conduct in class	3	
Gum, food, or drink in class unless permitted	3	
Disrespect to other students	5	
Being in an off-limits area	5	
Inappropriate language, crudeness	5	
Dress Code violation	5	
Unauthorized use of technology device during school hours or functions	5	
Skipping class, leaving class w/o permission	10	
Social infractions (holding hands, kissing, embracing)	10	
Showing disrespect to authority	10	
Leaving campus w/o authorized permission	15	
Defacing/destruction of school property	15	
Defiance, direct disobedience	15	
Bullying or degrading others	15	
Lying	15	
Vulgarity, profanity	15	
Fighting*	25	
Stealing	25	
Cheating	25	zero on assignment

Immorality; pornography; use or possession of drugs, alcohol or tobacco; use or possession of weapons; sexual harassment**

TBD suspension/expulsion

*Fighting – Any of the following may be classified as fighting: physical abuse, incitement/instigation of fighting, fighting, assault on a student or MCCA employee, threats, and extortion. Every student may use reasonable actions, including walking away and seeking supervision, to defend one’s self as long as the following conditions are met: (1) be without fault in provoking or bringing on the fight or incident; (2) have reasonably feared, under the circumstances as they appeared to him/her, to be in danger or harm; (3) have used no more force than was reasonably necessary to protect oneself from the threatened harm.

**Sexual harassment would include any of the following:

- unwelcome sexual physical contact
- unwelcome ongoing or repeated sexual flirtation or propositions, or remarks
- sexual slurs, leering, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions
- graphic comments about an individual’s body
- sexual jokes, notes, stories, drawings, gestures or pictures
- spreading sexual rumors
- touching an individual’s body or clothes in a sexual way
- displaying sexual objects, pictures, cartoons or posters
- impeding or blocking movement in a sexually intimidating manner

DEMERIT TOTALS

The consequences below are considered to be a normal course of action, but the administration reserves the right to modify discipline depending on the nature of the offenses and particular situation. At the end of every semester (August to December and January to May), each student’s demerit totals will be cleared.

<u>Demerit total</u>	<u>Action</u>
10	Detention assigned; notice sent home for parents to sign and return, stating the date and time that detention will be served
20	Detention assigned; notice sent home for parents to sign and return, stating the date and time that detention will be served
30	In-School Suspension assigned; notice sent home for parents to sign and return, stating date and time of the suspension

40	One day Out-of-school Suspension, conference with parents and administration, student expected to complete all class assignments
50	One to three day Out-of-school Suspension, conference with parents and administration, student expected to complete all class assignments
60 or more	Three day Out-of-school Suspension or Expulsion for the remainder of the school year upon review by the administration

DETENTION

Detention will be held after school for 45 minutes from 3:15 to 4:00 P.M. on Wednesday. The student and his parents are totally responsible for working out any transportation needs, although consideration will be given for prior commitments.

Since staff must assume additional responsibility to oversee detention, a \$5.00 fee will be charged per detention. The fee will be added to the family account.

Students must not be late for detention. Students who report late must serve additional time. Students who fail to appear will be subject to an In-School Suspension.

During the detention, the student will be given a “detention essay” assignment. The project is to be finished during the detention period. There will be no tolerance for misbehavior during detention.

Should a student not appear for detention, an in-school suspension will result.

IN-SCHOOL SUSPENSION

If a student has to serve an all-day in school suspension, the following can be expected: the student will be isolated from his classmates and be given an in-school assignment to complete. He will be allowed to get all assignments for the day to work on in in-school suspension.

This system of demerits and in-school suspension will apply to grades 7-12, unless the administrator feels a younger student requires a more severe form of discipline.

DISMISSAL PROCEDURE

The dismissal of a student from school is a very serious matter. For this reason, much consideration is given to all circumstances before a student is dismissed.

Dismissal may come about as a result of repeated offenses of any of the school’s policies, as a result of a consistently poor or non-Christian

attitude, an accumulation of 50 or more demerits in a semester period, or as a result of one serious breach of behavior either on or off campus.

A first dismissal is in the form of a one to three day out-of-school suspension. The student will still be expected to complete all class assignments. When a second dismissal in the same year is deemed necessary by the administration, the student may not be permitted to return to the Academy during the year the second dismissal occurs.

If a student is dismissed or expelled from school, he or she may be asked not to return the following year if he/she is out of harmony with the Statement of Faith and/or the spirit or policies of the school **on or off campus** as determined at the sole discretion of the administration. Readmission considerations following dismissal will be made on a case-by-case basis.

PARENT/TEACHER COOPERATION

Parents and teachers must cooperate fully with one another. Anything said or done which tears down respect and confidence for either will harm the child. When there is a misunderstanding, a parent should take it quickly to the teacher. Often, a conference or even a note can clear up the difficulty. Should the problem remain, the parent should, then, feel free to consult the principal.

Should you have concerns about your child's behavior or academic achievement, you may call the office to schedule a time to meet with or speak with his teacher. Contacting the teacher at home is not allowed.

GENERAL POLICIES

LUNCHESES/LUNCH TIME

Because lunch is 20-30 minutes for all grades, lunch must be eaten at school. The student may bring his own lunch or buy lunch items from the kitchen.

Lunches must be eaten in designated areas. Trash and food scraps must be put into the proper containers. Any mess, such as spilled milk, must be cleaned up by the student responsible. All students are responsible to keep their table area clean and neat. Students are not allowed to be disruptive or disrespectful of the cafeteria and its personnel.

No student is allowed to leave the lunchroom unless given permission to do so by his teacher.

Parents are welcome to eat with their children. If you want to treat your child, please be certain to be here when your child's lunch time begins and check-in with the office first (please follow visitor guidelines).

Should you bring in birthday treats, please notify the teacher in advance so you have enough for the entire class.

Microwaves and access to refrigerators are available.

VISITORS

Parents and other approved visitors are welcome to visit MCCA. **When visiting the school, please check in at the office first. Do not go directly to any classroom.** If you have items to be delivered to your children, bring them to the office; and they will be delivered at an appropriate time. We also ask that you state the purpose and intended length of your visit, and sign out when leaving campus. However, all visitors must be approved by the school office to ensure the safety of our students. Visitors are not permitted to wander around campus or be in an area that has not been approved by the office. It is understood that the students are not to be disrupted from their academic and school schedule during the day.

Students wishing to bring a visitor to the school must first obtain written permission from the student's teacher and from the principal. Then he/she must provide written permission from the parents of both our student and the visiting student. Visitors who just "show up" to spend the day will be asked to leave.

When parents visit the school or attend a school function, we ask that they abide by our dress code to set a good example for our students.

Smoking or behaving in any way that violates our code of conduct is not permitted on the school property or at any school function.

ILLNESS AT SCHOOL/MEDICATIONS

Should a student become ill at school, the teacher will send the student to the office. Should the school office deem the illness sufficient to send the student home, the office will call the parent to come get the student. If a student is currently taking medication or an inhaler prescribed by a doctor, specific instructions need to be written out and signed by the parent giving permission to the school to administrate the medication as well as inform the school of the times/dosage the student needs. A record will be kept of each dispensing. First aid supplies are kept in the office and may be obtained there. No student is to give or receive aspirin, pills, or any other medicines from another student. The school will call the parents of any student that they observe giving medicine or receiving medicine from another student. Any medication should be placed in the office for safe keeping.

In the event that a student has a communicable disease, parents must disclose the appropriate information to the school. MCCA will document this in the student's records along with any special handling procedures.

If a student is running a fever or vomiting during the school day, his/her parent will be notified and asked to come immediately to pick the child up. The student will not be allowed to return to class. Furthermore, a student must be fever-free for 24 hours **without medication** and free from vomiting for 24 hours before he/she can return to school.

If a student is found to have head lice or nits, his/her parent will be asked to keep the student at home, go through the necessary treatments and precautionary measures, and have his child examined by a health care official before sending him/her back to school. A written statement from the examining physician or health department official must be submitted to the administration before the student can resume their attendance at MCCA.

Parents will receive a phone-call or written explanation if their child complains with a physical problem or is injured while at school in anyway.

FIRE/TORNADO DRILLS

These will be practiced throughout the school year.

TELEPHONE CALLS

Please DO NOT telephone your children during school hours except in an emergency. Parents who call may leave a message, but no students will be called from class for calls except in emergencies. Students must receive permission from the school office to use the telephone. No phone calls may be made during class time. ALL LONG DISTANCE CALLS MUST BE MADE COLLECT OR BY USING A CALLING CARD.

INSURANCE

MCCA does not offer individual student insurance. This will be the responsibility of the parent. Should an injury occur at school, the claim must be submitted first to the family's insurance company.

SAFETY

PLEASE DRIVE CAREFULLY ON THE SCHOOL GROUNDS!

Speed limit for automobiles is 5 mph.

Students may not have skateboards, bikes, or skates on school premises during school hours or during athletic or other school events.

Students must not run or play in the loading-unloading areas.

When a parent has picked up his/her child at the end of the school day, the parent has assumed responsibility for his/her child and the child's behavior. Handbook policies and school rules of behavior still apply. The school does not assume responsibility for injury if the parent has already picked the child up.

SCHOOL INSURANCE POLICIES REQUIRE THAT ALL STUDENTS VACATE THE PREMISES WHEN SCHOOL DISMISSES. No student is permitted to stay after 3:30 unless on authorized school business under proper staff supervision.

Students waiting for any activity, including games scheduled after 4:00 P.M., must leave the premises and not return until the scheduled starting time, unless permission has been given by the principal and the students are supervised by a responsible adult.

UNLOADING AND LOADING OF STUDENTS

Drivers must enter the property from the north (Luray) side and exit on the south (Stanley) side.

Students may ride only with parents or persons designated by the parents. The parent or guardian must inform the office if permission is given for the child to ride with someone else.

PLEASE BE PROMPT IN PICKING UP YOUR CHILDREN. After school dismisses at 3:00 for elementary and 3:12 for 6th-12th grade, teachers are assigned to supervise until 3:30. Children not picked up by that time may not be supervised unless a staff member stays late to watch them. Since doors are locked at 3:30, it is unacceptable to have children standing outside without proper supervision or protection in inclement weather. If it is necessary to provide staff to watch children who are not picked up by 3:30, an after-school supervision fee will be charged to the parent's account.

DO NOT BACK OUT OF PARKING SPACES ON THE LOWER LEVEL. Do not pull into any spaces that would require you to back up: use the pull-through parking spaces.

DO NOT IMPEDE TRAFFIC. Be considerate of drivers behind you. If you encounter an unexpected delay, pull to the side of the lane or into a parking space so that traffic does not become congested.

DRIVERS

Driving to school is a privilege. To ensure the safety of your young person and of others, fines will be issued for speeding violations – 1st offense \$10; 2nd offense \$15; 3rd offense will be a revocation of driving privileges.

A student may also lose his driving privileges on campus if:

1. the student is found in his or her car without permission during school hours,
2. the student leaves school for any reason without permission,
3. the student transports other students who do not have permission to ride with him or her,
4. the student is found in his or her car with other students during school hours without permission,

5. the student plays music so loudly that the school has to intervene.

A student driver's parent must sign a parental driving approval, listing when he may drive, where he may drive, whom he may drive, and with whom he may drive.

MCCA cannot be held responsible if a student leaves school without permission during school hours. We expect our students to obey the rules.

SCHOOL CLOSINGS

For inclement weather related closings (snow, flash floods, etc.), MCCA will align with the closing of Page County Public Schools. For all other closings related to campus specific issues (bomb threats, power outages, etc.), MCCA will make a decision about school closure based on how the particular situation affects the safety and welfare of MCCA students.

If we are not having school on a particular day or have to close early, announcements will be made through our One Call Now automated messaging system and on MCCA's Facebook and Instagram pages .

One Call Now texts will appear with a sender number of "223-00", and phone calls will appear with a sender number that has an "877" area code. There is often a delay from the time the phone is answered to the beginning of the recording. If the phone should ring as a One Call but there is no message, redial the One Call number. There will then be a prompt to let you listen to the most recent message. **Please make certain that the office has the correct number at which to contact you during the day.**

We urge parents to use their own judgment in sending students to school during inclement weather. Some of our MCCA families commute from surrounding counties where weather conditions may vary greatly. If a parent deems the road conditions or impending weather to be too risky, he/she may keep the children at home for the day. If bad weather arrives during the day, parents may pick students up early even if conditions in Page County might not require a school cancellation. Should we have a van route, we reserve the right to cancel van service if road conditions are too risky. Cars often can travel more safely than vans. Any absences due to bad weather will be excused, and all work may be made up.

LIBRARY RULES

Only students and school personnel may remove books from the library.

Reference books may be used only during school hours (including magazines). No reference books may be checked out or taken

home. Reference books to be used in a class cannot be taken from the library until the period in which they are needed. Teachers are responsible to verify that all reference books have been returned to the library at the end of the class period.

The following procedures will apply for books that can be checked out:

- Only a teacher may check out books (no student has this authority).
- Books may be checked out for only 2 weeks. If a student needs the same book after 2 weeks, he must return it to a teacher and check it out for another 2 weeks.
- Students are not allowed to loan books they have checked out to others.
- The student who has checked out a book is responsible for payment for the cost of that book if it becomes lost, damaged, or is never returned to the library.
- Overdue books, not returned by the end of a marking period, may result in withholding report cards.
- Returned books are to be placed in the designated place in the library.
- A daily fine will be charged for overdue books or books placed on bookshelves without a library card in an attempt to avoid fines.

Students will be required to pay for books returned that are damaged. Taking any books out of the library without following proper procedures will subject a student to disciplinary action.

There will be a loss of library privileges for grossly overdue books.

COMMUNICATION

The school will do its best to inform parents of upcoming events and particulars of which both parents and students need to be made aware. However, it is the parents' responsibility to make sure that students bring memos and reminders home for their parents to read.

Please make certain that we have the correct number at which to reach you.

Pre-school parents will be invited to "friend" the Class DOJO. Pre-school teachers will also communicate announcements, send pictures, and keep you up-to-date and informed through this service.

FUND-RAISING

Tuition and fees do not cover all the expenses of operating MCCA. It is, therefore, necessary to use fund-raising projects to subsidize your child's education. We encourage parents to assist and support these

fundraisers since these will help keep tuition costs down. All fund-raising activities must be pre-approved by the administration.

MISCELLANEOUS

PARENTAL SUPPORT

The staff desires a harmonious relationship with parents. If parents have a question about a school policy or an event that involves their child, they are to notify their child's teacher. An effort will be made to resolve any differences and maintain excellent communication between parents and ministry staff.

Parental support is an essential part of the educational process. If, at the sole discretion of the administration, a parent has failed to support the Administrator or ministry staff, or the standards articulated in the ministry's Statement of Faith, the administration reserves the right to deny the student continued enrollment in the school.

WAYS TO HELP YOUR CHILD

There are, of course, many ways to help your child in his Christian school experience. We will mention a few important ways.

Take a genuine interest in what your child is doing in school. Listen when he has something to tell you about his day. If you sense a problem that the teacher should be aware of, be sure to contact the teacher. Show an interest in homework assignments. Offer praise for good work whenever possible. Encourage your child to do his personal best.

Never criticize teachers, administration or the school in front of your child. When your child overhears criticism, he will begin to develop a critical, complaining attitude. If a problem develops, there is a right way to handle it: see the person involved! A simple clarification often resolves the problem. If the problem is not resolved to your satisfaction, contact the immediate supervisor.

Do not expect the Christian school to be perfect. There is no such place! When something happens at school that displays inappropriate Christian behavior, explain to your child that the behavior is wrong but that each Christian is at a different level of growth and that God is not finished with any of us yet.

Just as in any church, there are unsaved people in Christian schools; and occasionally things are said or done that are not Christ-like. Rather than saying to your child, "A Christian school should not allow that" – because we probably don't! – you can help your child by explaining the above.

Pray with your child about school and any associated problems. Let him know that you stand with him and that you love him very much. Let

him know that while you expect him to learn responsibility as he grows, you also know that he will make mistakes along the way.

Avoid making excuses for your child. Help him to do what is right. Help him to be responsible.

Assume your rightful position as a parent. You are the boss! You have a better understanding of what is best for your child; therefore, he/she must be trained. There are many decisions that you, as a parent, must make for your child. Often, a child will not understand why you have made a certain decision. This should not bother you as a parent. Understanding will come at the proper time in your child's maturity.

MCCA STANDARDS FOR STUDENT ATHLETES

In trying to achieve its goal of "Educating the Total Child," Mt. Carmel Christian Academy provides extra-curricular sports for students who wish to participate. Athletics teach not only the fundamentals of a sport but also teamwork and self-discipline. Participating in athletics is a privilege that is granted to those students who maintain certain academic and disciplinary standards. MCCA is a member of the Virginia Association of Christian Athletes (VACA).

INITIAL ELIGIBILITY

To be on a varsity team, students must be thirteen years of age by Sept 30 or in eighth grade of the school year in which they wish to participate. Students who have reached nineteen years of age by Sept 30 of that school year may not participate. Any varsity player who has been in good academic and behavioral standing throughout the school year will receive a varsity letter. Students who have reached nineteen years of age by Sept 30 of that school year may not participate. Students must be in grades 5-8 or ten years by Sept 30 to participate on a middle school team, and students must be in tenth grade or below to participate on a JV team.

Exceptions may be made by the MCCA administration depending on VACA rules, but MCCA has the right to determine on an annual basis who or what age is eligible to participate on any team due to maturity factors and the overall well-being of all involved.

Each student who is accepted onto a team will be charged an athletic fee of \$25.00 for each sport in which he/she wishes to participate. Fees must be paid by the first game or the student will not be allowed to participate any longer (or until the fee is paid).

Each student athlete must be in compliance with all academic and conduct standards as set forth by MCCA, must turn in a completed athletic participation/parental consent form, and have a sports physical

before participating. Continued eligibility is based upon both academic and behavioral qualifications as outlined in the MCCA athletic policies. Athletes are expected to abide by all school policies, as well as by all requirements of their individual coaches in matters of dress, conduct, and attendance at practices and games. **As leaders at MCCA, every athlete should set a good example in appearance, attitude, and conduct. Failure to do so is a poor testimony and may result in disciplinary action, including suspension from the team.**

ACADEMIC ELIGIBILITY

We are first a school. Our primary goals are to educate our children academically and in the knowledge of the Lord. Our secondary goal is to convince our students of the great importance of our first goal. To do this more effectively in a nurturing way, any athlete who fails one or more subjects at the end of a grading period (progress reports or end-of-quarter) will be suspended from the team: he/she may continue to practice with the team only if he/she attends academic support. This support will be held every day after school until 4 P.M with the exception of Wednesday. Work accomplished during that support must meet the teacher's approval. After eight sessions, the student's grades will be reevaluated. If the student's overall average in the failed class is then passing, the student may return to active participation in games. **The student will only be reinstated after the 8 sessions have been completed. Teachers may not be approached when grades go out for extra credit to "avoid" serving the detention or to avoid the suspension. Athletes must realize that they have a responsibility to their team.** While suspended, however, the player will be expected to sit the bench to support the team; but he/she will not be allowed to travel with the team, play in any games, or dress out with the team until the student is reinstated.

It is possible for a student to be passing for a quarter but failing for the semester. Should this occur, the student's eligibility will be determined by the quarter grade; however, because academic success is our higher priority, it would then be the parents' responsibility to evaluate whether sports participation is in the student's best academic interests.

Home-school students may be part of MCCA's athletic program if they are enrolled in at least one class for the year. They, too, must abide by the academic and behavioral policies of Mt. Carmel Christian Academy. Home-school students must submit a copy of all grades for each grading period.

A new-to-MCCA student who goes out for a MCCA sports season may find himself/herself challenged beyond expectations due to a more challenging curriculum and/or workload than he/she has been previously accustomed. Should this student fail a subject at the first grading period

of that sports season, he/she will be suspended for 2 ½ weeks. At the end of that time, teachers will evaluate his/her progress to determine a) effort b) an improvement in grades. Upon their recommendation, the student will be allowed to play until the next formal grading report. Should he/she still be failing for that grading period, he/she will be suspended according to the “academic eligibility” standards.

ABSENCES/TARDIES

Students who are absent from school may not participate in either practices or games that afternoon or evening. This includes students who arrive after 11:30 A.M. or leave early unless they are excused with a doctor’s note. There may be unusual circumstances that with administrative approval, would be excused, allowing the athlete to participate.

Excessive tardies will be dealt with by the Coach/ and or Athletic Director and could result in expulsion from the team. **Athletes are expected to be at school on time the day after games.** Please note the unexcused tardy policy on page 11.

PRACTICES

A student athlete who has an unexcused absence from a practice before a game will not be eligible to “start” that game. In addition, a student who misses several practices may have his playing time curtailed at the coach’s discretion.

CONDUCT

Any MCCA athlete seen using or in possession of alcohol or tobacco will be suspended for five games on the first offense in addition to the punishment levied by the principal. A second offense will result in dismissal from the team in addition to the school punishment.

There are to be no musical listening devices at athletic events or on athletic trips. Music may be listened to in the vans, but coaches will make that decision and the music must be Christian. Athletes may use cell phones on vans but they are to be limited to parent contact only after the games are over. All athletes are to wear their seatbelt while riding in MCCA provided transportation.

Any prohibited items such as Ipods as deemed prohibited by school policy or the coach will result in 10 demerits and suspension from the next game. If an athletic team leaves their MCCA provided transportation messy (food wrappers, bottles, trash), it will result in that team being prohibited from having food or drink on their van for the next 3 games.

By the very nature of athletics, the athlete is "on stage" before an audience. Therefore, an athlete at MCCA should be a Godly example

whether on the court or field, in the classroom, on the bus, or in the locker rooms.

DRESS

Please refer to the dress code guidelines for “*P.E. Class/Athletic Activities for Girls and Guys*” on page 29.

ATHLETIC SPECTATOR GUIDELINES

1. Be silent during prayer and the National Anthem.
2. Cheer with our cheerleaders and be positive.
3. At appropriate times, encourage our team but not in a way that misuses property.
4. Do not “boo” or make degrading or negatives remarks to refs, players or coaches from other teams, our own players or coaches, or other spectators.
5. Pick up and properly dispose of trash.
6. Do not bring sound media devices to games.
7. Follow standards of neatness and modesty, as befitting a Christian sporting event.

PLEDGES

Pledge to the American Flag

*I pledge allegiance to the flag of the United States of America,
And to the Republic for which it stands:
One nation, under God, indivisible,
With liberty and justice for all.*

Pledge to the Christian Flag

*I pledge allegiance to the Christian flag
And to the Savior for Whose kingdom it stands:
One Savior, crucified, risen, and coming again
With life and liberty to all who believe.*

Pledge to the Bible

*I pledge allegiance to the Bible,
God's Holy Word.
I will make it a lamp unto my feet,
A light unto my path,
And I will hide its words in my heart
That I might not sin against God.*

(Students will recite these pledges as a group during morning assembly.)